



## Melksham Local Highways & Footway Improvement Group

<b>3.</b>	<b>New Policy on submission of Issues to the LHFIG</b>			
		<p>The following Policy was agreed by the Area Board:</p> <ul style="list-style-type: none"> <li>a) Each agenda item should be discussed and ratified by the relevant Full Council of each Town and Parish Council unless an alternative process is agreed and accepted by the LHFIG.</li> <li>b) Attendance at LHFIG should be by an authorised representative who is fully briefed, has visited the site and is authorised to act on behalf of the Council.</li> <li>c) Each Council should be committed to part-fund each project: financial contributions will normally be expected at a rate of 50% for the larger Councils (Melksham Town and Melksham Without) and 25% for the other smaller Councils.</li> <li>d) The Chairman of the LHFIG reserves the right to withdraw consideration of any agenda item not meeting these requirements.</li> </ul> <p>N.B. Guidance on typical costs can be found on the Wiltshire Council Website (see Highways page). All items costing £500 or less will be funded in full by the LHFIG budget.</p>	LHFIG to note	All
<b>4.</b>	<b>Financial Position</b>			
		<p>The current balance for 2021/22, less previous commitments, stands at £26,147.87 (see Appendix 1).</p> <p>The current balance for 2022/23, less previous commitments stands at £38,185.87 (see Appendix 2).</p>	Area Board to note	AB
<b>5.</b>	<b>Priority schemes</b>			

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a)	6055 – Broughton Gifford - Gateways and Traffic Management measures.	<p>The scheme, plus some remedial work, has been completed with interim costs standing at £13,357.13.</p> <p>Highways will refurbish any defective road markings over this summer period.</p> <p>Safety concerns have been raised about the cobbled feature and Highways will discuss this with the Parish Council, with a view to making some changes.</p>	<p>Area Board to note</p> <p>Highways to arrange site meeting with Parish Representatives</p>	<p>AB</p> <p>Highways</p>
b)	A365 Shaw Bath Road Footway improvements – funded by Section 106 monies from George Ward Gardens development.	<p>Resurfacing of the footway from the new drop kerb to the first field access, towards Shaw is to take place during during 22/23.</p> <p>Construction has been pencilled in for the October half term week, subject to road space and gang availability.</p>	Highways to action	Highways
c)	Issue 9-20-9 – Melksham Sandridge Road – request to improve footway link to Maple Close	<p>Town Council and Highways representatives have met with the land owner to agree in principle the area of land to be dedicated. This would result in a 2 metre wide path parallel to the A3102, and a wider area where the path turns through 90 degrees towards Maple Close. A new boundary wall is to be constructed as part of this agreement.</p> <p>The estimated combined cost, inclusive of Wiltshire Council's legal fees is in the region of £20,000. This figure includes for:</p> <ul style="list-style-type: none"> <li>• removal of the existing fence, hedgerow and roots.</li> <li>• Provision of footings for wall and edging for new path and to provide temporary fencing.</li> <li>• Completion of footway work following construction of the wall.</li> </ul> <p>The landowner's legal costs are to be met by the Town Council in full.</p>	Highways to liase with internal legal team	Highways

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		A site meeting has been held to agree the extent of the work with the property owner. The legal process for the land dedication can now commence.		
d)	Active Travel Scheme - Farmers Roundabout – signing to promote use of shared use cycle route to and from Holt Road and town bridge.	<p>Scheme to be funded from a third tranche of Section 106 money from the George Ward Gardens development.</p> <p>Signing work has been completed.</p> <p>There are funds remaining specifically to improve cycleway signing within the town.</p>	<p>Highways request that the Town Council consider where additional improvements could be made.</p> <p>Defer to next meeting with MTC present</p>	Town Council
e)	Melksham Dunch Lane – funded by Section 106 monies from George Ward Gardens development	<p>Consultation on full closure over rail bridge or one way operation from east to west and new parking controls to be carried out by the Town Council.</p> <p>Update from Town Council:</p>	Defer to next meeting with MTC present	MTC
f)	Active Travel Scheme - Melksham Town Bridge – drop kerbs and signs.	<p>Preliminary design work now completed, see drawings included (Appendix 3A and 3B). Preliminary costs, including legal fees for road closure and a 20% contingency fee are estimated in the region of £14,000.</p> <p>For discussion:</p>	Defer to next meeting with MTC present	MTC
g)	Active Travel Scheme - Whitley West Hill to Top Lane – new footpath	A site meeting has been held and it was agreed that any new footway provisions would need to be constructed on the southside of the lane. Phase 1 of this project has potentially been identified, a length of approximately 90 metres. This would run from the Bus Stop Hard standing opposite to property 158A, eastwards to the telephone box opposite property 161B. A location plan is included as Appendix 4.	LHFIG recommends to the Area Board that this item is closed.	AB

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		<p>A ball park estimate to undertake this work, excluding any drainage considerations, would be in the region of £35,000.</p> <p>Since the site meeting was held, the issue has been discussed by Melksham Without's Highways &amp; Streetscene Committee and they have concluded that this proposal is not one of their current priorities and the project should be halted.</p>		
h)	Issue 9-21-5 – Littlemarsh old section of A350 – Speeding, littering and anti-social behaviour	<p>The Parish Council have opted to pursue road markings to include hatching to “narrow” the entrance and a SLOW marking. The work is to be included in the next round of ad-hoc road marking jobs.</p> <p>Work has been delayed due to unforeseen staff absence. Now likely to be done late August / early September.</p>	Area Board to note	AB
i)	Issue 9-22-1 – Melksham Footway linking Hazelwood Road & St Michaels Road – Request for lighting	<p>Issue submitted by Cllr Hubbard and Melksham Town Council.</p> <p>The location of a live feed is unclear (from existing records) and therefore it is difficult to give a robust estimate. Our consultants suggest a sum of £4,000 should cover the installation of 1 lighting column, located approximately at the mid point of the footway link.</p> <p>Highways awaiting confirmation from the Town Council of their 50% contribution.</p>	Defer to next meeting with MTC present	MTC
j)	Issue 9-22-4 – Melksham Westbury View – request for Access Protection Marking	<p>Issue submitted by Melksham Town Council</p> <p>At the last meeting, the group agreed to the provision of an access protection marking outside No 34.</p> <p>Work has been delayed due to unforeseen staff absence. Now likely to be done late August / early September.</p>	Area Board to note	AB

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k)	Issue 9-22-5 – Melksham Spa Road – safety concerns at access to & from Wharf Court	<p>Issue submitted by Melksham Town Council</p> <p>Request for concealed access signs or similar. Highways advise that Concealed Entrance signs are not permitted on the Highway.</p> <p>Highways have been unable to identify a prescribed sign for this situation. Both Wharf Court and Meadowsweet Place are private accesses and visibility from these accesses satisfied the planning requirements.</p> <p>Highways suggest the placement of additional SLOW road markings which can be provided for less than £500.</p>	<p>LHFIG recommends to the Area Board that £500 is allocated to this project.</p> <p>Highways to action.</p>	<p>AB</p> <p>Highways</p>
l)	Issue 9-22-10 – Berryfield Semington Road – request to install 2 bus shelters	<p>Issue submitted by Melksham Without Parish Council</p> <p>There is a Section 106 fund of £20,662 to provide 2 x shelters with seating, high access kerbs with RTI facility (or to be ready for RTI installation).</p> <p>Parish have met Highways on site. On the East side there should be sufficient space for a full size shelter but on the West side the highway extends to the back of the footway only, and so a cantilever shelter would be the only option.</p> <p>The project will be advanced when staff resources become available.</p>	<p>Noted. No cost implication to LHFIG.</p>	<p>AB, MWPC &amp; Highways</p>
m)	Issue 9-22-12 – Bowerhill Halifax Road – request for	<p>Issue submitted by Melksham Without Parish Council</p>	<p>MWPC to confirm funding contribution.</p>	<p>MWPC</p>

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	drop kerbs to link Brampton Court with Sunderland Close	<p>Parish have met Highways on site. It was agreed that the best solution is to provide 3 sets of drop kerbs, each side of Brampton Court and then over to Halifax Road. The ball park estimate is therefore closer to £3,500.</p> <p>At the last meeting the LHFIG agreed to prioritised this project but did not commit any funding.</p>		
n)	Issue 9-22-16 – Berryfield – request for direction signs to new village hall	<p>Issue submitted by Melksham Without Parish Council</p> <p>Request for directional signs for motorists via Telford Drive and Pedestrians from Semington Road via new footway opposite New Inn.</p> <p>Highways can pursue signs on Semington Road, but the new estate has yet to be adopted. Suggest that signs within the estate are considered at a later time.</p> <p>Highways have designed the signs (see Appendix 5) and the cost to install these should be no more than £400.95.</p>	<p>LHFIG recommends to the Area Board that £400.95 is allocated to this project.</p> <p>Highways to action.</p>	<p>AB</p> <p>Highways</p>
<b>6.</b>	<b>New Requests and ongoing Issues</b>			
a)	Issue 9-19-9 – Bowerhill Falcon Way – Request for Bus Shelter near Kingfisher Drive for southbound travel.	<p>The Parish propose to install a 3 bay shelter measuring 3.06 m x 1.3m which will be RTI compatible. This will require a base (3.5m x 1.5m) complete with electrical ducting and connecting chamber.</p> <p>A ball park estimate to construct the base and install the electrical items should be in the region of £3,000 to £3,500, with legal fees of around £1,500.</p>	Issue needs to be resolved in discussion between MWPC, Heron Homes and WC (Allan Creedy)	MWPC

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		<p>Whilst Highways are prepared to adopt this piece of land, Heron have now cast doubt over whether they would be willing to offer this pocket of land for adoption?</p> <p>Highways cannot proceed until this has been resolved.</p>		
b)	Issue 9-19-11 – Bowerhill Portal Road – Request for Bowerhill nameplate and white gates	<p>Parish have met Highways on site. Whilst originally a site had been identified for a gateway feature close to the Dick Lovett development, a more suitable location, with wider verges, has now been identified between Herman Miller and the first hangar.</p> <p>A ball park estimate to provide a pair of gates and new village nameplate is likely to be around £4500 to £5,000, inclusive of traffic management.</p>	MWPC to confirm number of gates required and funding contribution	MWPC
c)	Issue 9-20-3 - A350 Western Way – Pedestrian safety at signal controlled crossing on dual carriageway section.	<p>Work to upgrade the Crossing facility has now been completed.</p> <p>The Active Travel Scheme (as a whole) will be subject to a full road safety audit upon completion of some snagging items.</p>	LHFIG recommends to the Area Board that this item is closed.	AB
d)	Issue 9-22-2 – Melksham Union Street – Request for 20 mph speed limit assessment	<p>Issue submitted by Melksham Town Council</p> <p>Results from a Speed Detector Radar survey show an Average Speed of 23 mph and 85<sup>th</sup> Percentile at 27mph. 7.1% of vehicles recorded were travelling in excess of 30 mph.</p> <p>Cost of 20 mph assessment is £2,500; agreed to combine with another road assessment to provide best value.</p>	LHFIG recommends to the Area Board that this item is closed until a new proposal is received.	AB

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e)	Issue 9-22-3 – Melksham The Crays – request for drop kerbs	<p>Issue submitted by Melksham Town Council</p> <p>Drop kerbs to facilitate access for wheelchair users at the junction of The Crays and Montague Place. A Ball Park cost for this project is between £2,000 and £2,500.</p> <p>Highways met with Town Council Officer on site and can see no reason why this could not be taken forward.</p>	Defer to next meeting with MTC present	MTC
f)	Issue 9-22-6 – Melksham Sandridge Road junction with Snarlton Lane – request for signs to direct drivers to Snarlton Farm	<p>Issue submitted by Melksham Town Council</p> <p>Issue concerns HGV deliveries attempting to access the Farm via Snarlton Lane. Highways have considered direction signs to deter this and a proposal is included as Appendix 6.</p> <p>A ball park estimate to undertake this work is £950, inclusive of temporary traffic management.</p> <p>For discussion:</p>	Defer to next meeting with MTC present	MTC
g)	Issue 9-22-7 – Melksham – Eastern Way / Snowberry Lane – request for weight limit and 30 mph speed limit	<p>Issue submitted by Cllr Sankey and Melksham Town Council</p> <p>Changes requested on roads soon to be by-passed by new route via Camomile Place.</p> <p>Wiltshire currently has no Freight Management Policy and therefore Weight Limits cannot be considered at this time. With no fundamental changes taking place along the old route, a request for a 30mph limit is unlikely to meet the criteria.</p> <p>Advice from Highways Engineer is to monitor the situation once the new link road has been opened. Through traffic should naturally migrate to this new link road as it will form a more direct route</p>	LHFIG recommends to the Area Board that this item is closed.	AB

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h)	Issue 9-22-8 – Steeple Ashton – Speeding Issues at village entrances and Parking on High Street	<p>Issue submitted by Steeple Ashton Parish Council</p> <p>Parish have met Highways on site. Coloured surface treatments have been ruled out at this time due to wear of the existing carriageway surfaces. However gateway road markings can be provided on approach to the speed limits on Common Hill and Ashton Common (see Appendix 7. The yellow transverse bars can be refreshed on Edington Road.</p> <p>To deter parking in the village centre, access protection markings can be painted at the junction of Acreshort Lane and a length of hatching adjacent to Ashton House.</p> <p>A ball park estimate to undertake this work, on an ad hoc basis, is £1,500.</p> <p>The Parish have also requested an additional post to help with their SID deployment Cost to supply one post is £70.</p>	<p>SAPC has confirmed a £400 contribution to the scheme of work, to include the cost of the post.</p> <p>LHFIG recommends to the Area Board that this Issue is added to the priority Schemes List and to allocate £1,170.</p> <p>Highways to action.</p>	<p>AB</p> <p>Highways</p>
i)	Issue 9-22-9 – Bowerhill Dowding Way and Duxford Close – request for Street Nameplates	<p>Issue submitted by Melksham Without Parish Council</p> <p>Area Highway Engineer has confirmed that the sign for Duxford close has been ordered at no cost to the LHFIG on the annual order for new nameplates. The sign(s) for Dowding Way require consultation with property owners and has missed the order for this year.</p> <p>Parish have agreed that this sign can wait until next year's order is placed and therefore there is no further action for the LHFIG.</p>	<p>LHFIG recommends to the Area Board that this item is closed.</p>	<p>AB</p>

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j)	Issue 9-22-11 – A350 Beanacre - request for measures to control entry speed at north end of village	<p>Issue submitted by Melksham Without Parish Council</p> <p>Parish have met Highways on site. It was noted that vegetation was masking the speed limit terminal signs with action now taken to rectify this.</p> <p>A suitable site for a gateway feature was identified and the gateway could include white gates, village nameplates and additional road markings.</p> <p>A ball park estimate to undertake this work is likely to be between £8,000 and £10,000, inclusive of traffic management.</p>	MWPC to investigate Solar Farm funding.	MWPC
k)	Issue 9-22-13 – Bowerhill DeHavilland Place and Dowding Way – Request for footway extensions and drop kerbs	<p>Issue submitted by Melksham Without Parish Council</p> <p>Parish have met Highways on site. Footway extensions at the sites proposed have now been ruled out due to underground services and safety concerns.</p> <p>An alternative crossing point, to give access into the Industrial Estate and beyond was identified at Cheshire Close to Pegasus Way.</p> <p>The work required includes one set of drop kerbs, possible short extension of footway (to line up the crossing point) and removal of 2 x concrete bollards. A ball park estimate is likely to be in the region of £2,500.</p>	MWPC to confirm funding contribution.	MWPC
l)	Issue 9-22-14 – Melksham Queensway – request for access protection marking	<p>Issue submitted by Melksham Town Council</p> <p>No 2 has planning permission to install drop kerbs for new driveway, which is to be accessed from a lay-by.</p>	LHFIG recommends to the Area Board that this item is closed.	AB

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		Highways are content in principle for an access protection marking to be painted but cannot confirm this until the new access has been constructed. Work on the access has yet to commence.		
m)	Issue 9-22-15 – Melksham junction of Church Street and High Street and Lowbourne – request for audible warning at signal controlled crossing points	<p>Issue submitted by Melksham Town Council</p> <p>Audible warning at Church street signals de-activated and set at low level at crossing point by the Library.</p> <p>Highways have commissioned Atkins Signal consultants to investigate and report back.</p>	Defer to next meeting with MTC present	MTC
n)	Issue 9-22-16 – Melksham Without (various roads) – request for Parking Control Measures	<p>New Issue Submitted by Melksham Without Parish Council</p> <p>Request for a Parking Review at the following locations:</p> <ul style="list-style-type: none"> <li>• Semington Canal Bridge</li> <li>• Lancaster Road Bowerhill</li> <li>• Avro Way Bowerhill</li> <li>• Merlin Way Bowerhill</li> <li>• Mitchell Drive Bowerhill</li> </ul>	<p>Include MTC sites to save legal costs of separate processes, estimated at up to £3,000.</p> <p>Defer until next meeting to allow time for MTC to identify sites.</p> <p>LHFIG recommends to the Area Board that this Issue is added to the priority Schems List, with funding yet to be agreed.</p>	<p>MTC</p> <p>AB</p>
o)	Issue 9-22-18 – Bowerhill, Bowerhill Lane – request to replace staggered barriers with bollards to allow access to shared use path using a pony and trap.	<p>New Issue Submitted by Melksham Without Parish Council</p> <p>The path is recorded as Public Highway and links Bowerhill Lane with Hornchurch Road. The barriers have been placed to deter children running into the carriageway at each end, and possibly to prevent motor vehicles from using the link?</p>	<p>MWPC to confirm preference for bollards or barriers.</p> <p>Status of path to be confirmed by Rights of Way warden.</p>	MWPC
<b>7.</b>	<b>Other items</b>			

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a)	<b>Pavement and Footway Improvement Schemes (pre-LHFIG)</b>	Area Highway Engineer to update on repairs at Philip Close, near Littlejohn Avenue in Melksham and footpath link between Union Street and King George V Playing Field:	No update available.	AC
b)	<b>Deadline for submitting LHFIG Requests</b>	All requests are to be submitted two weeks prior to a meeting taking place. Requests received after the deadline will be held until the following meeting.  The deadline for our next meeting is therefore 13 <sup>th</sup> October 2022.	To note  Highways Engineer to meet with MTC ahead of next meeting.	<b>All</b>
c)	<b>New mail box to submit requests to the LHFIG.</b>	Wiltshire Council has created a new mail box for submitting requests. Effective immediately, please submit requests to <a href="mailto:LHFIGrequests@wiltshire.gov.uk">LHFIGrequests@wiltshire.gov.uk</a> .  Requests for Traffic Surveys should continue to be sent to <a href="mailto:trafficsurveys@wiltshire.gov.uk">trafficsurveys@wiltshire.gov.uk</a>  Please forward this information to all who submit requests on behalf of your Council.	To note	<b>All</b>
8.	<b>Dates of future meetings: 27<sup>th</sup> October 2022 and 2<sup>nd</sup> February 2023, both commencing at 16:30 hrs. Meetings to be held on-line until further notice.</b>			

Melksham Local Highways & Footway Improvement Group

Highways Traffic Officer – Mark Stansby

Area Highway Engineer – Andy Cadwallader

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### **1. Environmental & Community Implications**

1.1. Environmental and community implications were considered by the LHFIG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

### **2. Financial Implications**

2.1. All decisions must fall within the Highways funding allocated to Melksham Area Board.

2.2. If funding is allocated in line with LHFIG recommendations outlined in this report, and all relevant 3<sup>rd</sup> party contributions are confirmed, Melksham Area Board will have a remaining Highways funding balance of **£36,114.92**

### **3. Legal Implications**

3.1. There are no specific legal implications related to this report.

### **4. HR Implications**

4.1. There are no specific HR implications related to this report.

### **5. Equality and Inclusion Implications**

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

### **6. Safeguarding implications**

6.1 There are no specific Safeguarding implications related to this report.

### **7. Recommendations to Melksham Area Board**

7.1 To close the following Issues:

9-20-3 A350 Western Way Crossing

9-22-2 Melksham Union Street – request for 20 mph limit

9-22-7 Melksham Eastern Way – request for weight limit

9-22-9 Bowerhill Dowding Way / Duxford Close – street nameplate

9-22-14 Melksham Queensway property no 2 – access protection marking

Whitley Top Lane / West Hill – Footpath provisions

7.2 To add the following Issues (with funding) to the Priority Schemes List:

9-22-8 Steeple Ashton – road markings (£1,170).

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7.3 To add the following Issues to the Priority Schemes List without funding:

9-22-16 Melksham Without – Parking review various sites

7.4 To allocate funding to Issues already on the Schemes Priority List:

9-22-5 Melksham Spa Road – SLOW markings (£500)

9-22-16 Berryfield – Direction signs to village hall (£400.95)